

## Scheduling a **Flu Shot Online**

At AdvantageCare Physicians, we offer convenient flu shot scheduling on our **myACPNY** patient portal. Appointments can be scheduled both through the web and mobile app.

## Scheduling a Flu Shot Through a Web Browser

**STEP 1:** Go to myacpny.com and sign in to your myACPNY account. If you do not currently have an account, you can sign up using the Sign Up Now button.



**STEP 2:** Once signed in to your myACPNY account, click on the Schedule an Appointment button.

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Welcome! Read your messages. You have 7 new messages.									Quick Links View test results Ask a guestion
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What's New in MyChart Talk face-to-face		Share you	r record						Rita Albano, MD
Video visits are now available for dermatology appointments. Schedule a video visit	Care	You can she	are your m		ord with o	ganizat	ons acro	rss the world.	Aleen Lee, NP Party Nation

**STEP 3:** Choose the Nurse Flu Shot option from the Reason for Visit page.

AdvantageCare		Finalthy Vi	da Messaging	Billing Resources/R	Frofile	Ver en Español Tia Marie Fagan Log Out
Schedule an Appoin	A Locatores	j. Providers	(I) Time		START OVER	Scheduling visits through myACPNV is currently available only tox internal Medicale, Family Medicine, Pediation, OBCVN, Allergy, Cardiology: Gastroenterology; Hemanology/Discology; Optimalized against Hemanology/Discology; Optimalized against and Podiality involves.
What kind-of appointment New Primary Care Visit. Your first wait with cost of our Ph patients). Speciality Initial Consult A new yeat with an Aldray, Care Gastroentrology, Herzanogyf	eterry Caro providera (all new	Primary Cam Office Viait A general viait with your Primary Care privite medical make (established patients only) Specially Follow Up Follow up viait ech an Alletzy, Cardiology, Dy Gastroentaridog, Homanoog/Cristingy, Op	sdoctmology.	Routen Primary Care V Ari annali physical or will-ch prodor (astallined potenti Nurse Filo Shot A nurse vial for flu minurcat	iid visit with your Primary Care only)	Please do not use myACPHY for orgent medical matters. Il you are experiencing an usgent medical problem, please calle 11 or your physican's office. Please note: Il you are scheduling on apportment with a speciale and your meanance requires you to have a relevant or authorization, you are required to obtain this them your primary care provider. Contrad your insurance aniw
Opponietry or Poduatry provider		Optionwhy or Pidauty provider BACK TO THE HOUE P	AGE	-		directly if you would like to verify that your manance is accepted prior to your appointment. Please choose your reason for scheduling an apportiment item the options below Related Links
						💡 Find a new provider

**STEP 4:** Choose the Medical Office where you would like to schedule your flu shot.

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Schedule an Ap Reason for visit Edit Nurse Flu Shot	Locations	<u>A</u> Provid	lers 🕘 Time		Venty ar schedule		Scheduling visits through myACPNY is currently available only for Internal Medicine, Family Medicine, Pediatrics, OB/GYN, Allergy, Cardiology, Gastroenterology, Hematology/Oncology, Ophthalmology, Optometry and Podiatry providers.
Any location Schedule at any available location.	Annadale Mod 4771 Hylan Boul Staten Island NY	evard	Astoria Medical Office 31-75 23rd Street Astoria NY 11106		Babylon Medical Offic 300 Bay Shore Road North Babylon NY 11703		Please do not use myACPNY for urgent medical matters. If you are experiencing an urgent medical
Bayridge Medical Office 740 64th Street Brooklyn NY 11220	Bedford Medic 233 Nostrand Av Brooklyn NY 112	enué	Bronx Docs Grand Concourse 325 E 149th Street Bronx NY 10451		Bronx Docs Southern 332 Southern Boulevard Bronx NY 10459		problem, please call 911 or your physician's office. Please note: if you are scheduling an appointment with a specialist

**STEP 5:** Choose the appropriate nurse schedule. Take note of the varying schedules for Pediatric Nurse and Internal Medicine Nurse. This example uses the Nurse schedule in Area K, at Clove Road Internal Medicine.

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Schedule an Appointme Schedule an Appointme Nurse Fiu Shot	Ciove Road Medical Office	A Provident	(i) Time		į		START OVER	Scheduling snith through myACPNY is carrently available only for internal Medicine. Family Medicine, Pediatrice, OBC/YN, Alwergy, Cardiologi, Gastoenterologi, Heimatologi/Oncologi, Optimatmologi, Optimistry and Podiatry providers.
Who do you want to see? Any provider Schedue with any available provider	0	Clove Road Nurse Area G. Hand Medore		0	Clove Road Nur Interna Meriuma	ie Arte K		Please do not use myACPh2Y for urgent medical matters. If you are experiencing an urgent medical problem, please call 911 or your physician's office. Please note: If you are softeduling an appointment with a specialist and your insurance requires you to have a reference or automation.
		BACK TO THE HOME PAGE	Ĵ					Inequires you to have a kinema or automotation, you are magnetic to obtain this hom your primary care provider, Contact your insurance carries denotify it you would like to verify that your insutance is accepted prior to your appointment. Please shoces your reason for scheduling an
								appointment from the options below Reliated Links Pice a new provider

**STEP 6:** Choose the desired time from the available slots.

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Schedule an	Appointme	nt					START OVER	Scheduling visits through myACPNV is currently evaluable only for internal Medicine, Family
Nurse Flu Sho	n Taan Di	Clove Road Medical Office	Or Provident East Clove Road Nurse Area G	() Tem			Verify and Schoole	Medicine, Pediatros, OB/GVN, Allergy, Cardiology, Gastroenterology, Hematology/Oncology, Ophthamosogy, Ophtmetr and Podatity providers.
What time work Dates	s for you?							Please do not use myACPNV for urgent medical matters. If you are experiencing an urgent medical
11/12/2018		Tuesday November		_				problem, please call 911 or your physician's office
12/10/2018		9:00 AM	9:10 AM	5.20 AM		10 20 AM	11.10 AM	Please note: If you are scheduling an accomment with a specialist and your insurance
Times.		11:20 AM	11:30 AM	11:40 AM		11-50 AM	1.40 PM	requires you to have a referral or authorization, you are required to obtain this from your primary
All ave	allable times	1:50 PM	2:00 PM	2:10 PM		2:20 PM	2:30 PM	care provider. Contact your murance carrier
Fit	ber times	2:40 PM	2:50 PM	2.00 PM		3:10 PM	3.20 PM	directly if you would like to setify that your insurance is accepted prior to your appointment.
		3.40 PM 4:30 PM	2:50 PM 4:40 PM	4.00 PM 4:50 PM		4:10 PM	4.20 PM	Please choose your teason for scheduling an appointment from the options below
		Wednesday Novemb	er 14. 2018					Related Links
		9:10 AM	9:20 AM	10:20 AM		10:30 AM	10:40 AM	Find a new provider
		11:10 AM	11:20 AM	11:30 AM		11:40 AM	11:50 AM	
		1:30 PM	1:40 PM	2.20 PM		2:30 PM	2:40 PM	
		2:50 PM	2:00 PM	3:10 PM		3:20 PM	2.30 PM	
		3:40 PM	3.50 PM	4.00 PM		4.10 PM	4.20 PM	
		4:30 PM	4.40 PM	4:50 PM				
		Thursday November	15. 2018					
		9:10 AM	9:20 AM	9:30 AM		9:40 AM	10:00 AM	
		10:10 AM	10:20 AM	10:20 AM	==	10:40 AM	10:50 AM	

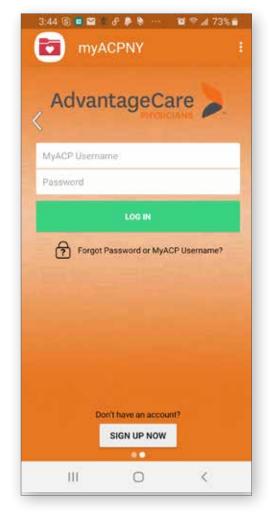
STEP 7: Verify your insurance, personal, and appointment information. Click Schedule.

**STEP 8:** Review the appointment details, enter a comment, and click the Make Appointment button. You can also save time at the office by clicking eCheck-In and verifying your personal information before your appointment.

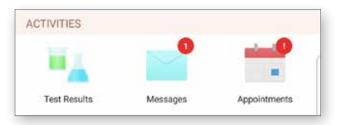
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## Scheduling a Flu Shot on Your Mobile App

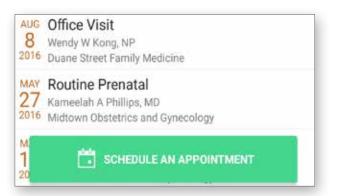
**STEP 1:** Open your MyChart mobile app (downloadable from Google Play and iTunes App Store) and enter your myACPNY username and password.



STEP 2: Click on the Appointments icon.



**STEP 3:** Click on the Schedule an Appointment button.

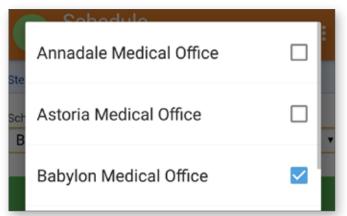


**STEP 4:** Choose Nurse Flu Shot from the appointment reasons and you will progress to the next step.

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Wha	at kind of app	pointment are	you schedu	ling?
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An annual	Primary Car physical or we established pat	Il-child visit wi	th your Prima	ry Care
A new visit Gastroente		y, Cardiology, tology/Oncolo		
Follow up Gastroenti		llergy, Cardiolo tology/Oncolo rovider		
Nurse Fl A nurse vis	sit for flu immu	unization		

**STEP 5:** Select the location where you would like to schedule your flu shot.

Click OK and then the green Continue bar.

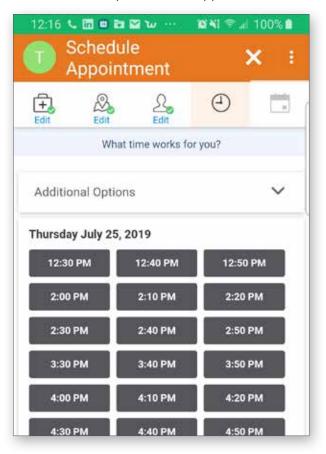


**STEP 6:** Select the Nurse schedule where you would like your flu shot appointment. NOTE: Most locations have a separate Pediatrics and Internal Medicine Nurse schedule.

Click OK and then the green Continue bar.

<b>A</b>	Schedule Schedule	е	NO NI 😤 .d	100% 🛯
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	Who d	o you want	to see?	
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	ledford Ped Nu rediatrics	rse		
	Clifford Tavroff, Vodiatry	DPM		
	wgenly Leviev, I amily Medicine	MD		
	lenry Chiu, MD astroenterology			

**STEP 7:** Choose your desired appointment time.



**STEP 8:** Review your appointment details, add a comment, and click the Make Appointment button at the very bottom of the screen.

Aaximum 500 characters. Comment is	required.
Maximum 500 characters. Comment is Make App	required. pointment

**STEP 9:** You can save even more time by choosing eCheck-In and completing your check-in steps on your mobile device!

	J SHOT eptember 6, 201	8	
5:40 PM 10 minutes	Cancel Appt	Ad	id to Calendar
Babylon Nurse Babylon Internal Medicine			
300 Bay Shore Road North Babylon NY 11703 631-586-2700	C	all	Map
ET READY			
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Confirm Appointmen Confirm now to skip the re appointment.		this	Confirm